

Understanding the Student TestNav Experience Quick Reference Card

Understanding the Student TestNav Experience

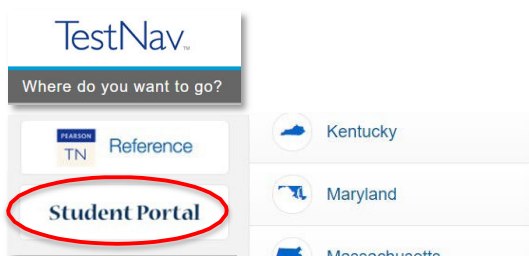
Students do not need testing tickets. When they launch TestNav and sign in, the tests assigned to them via sessions appear automatically.

Students access their test in the following way:

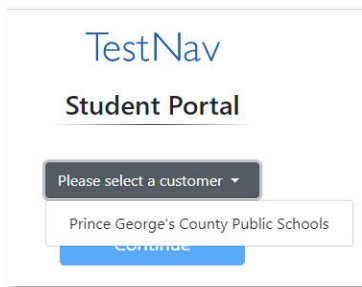
1. Launch TestNav



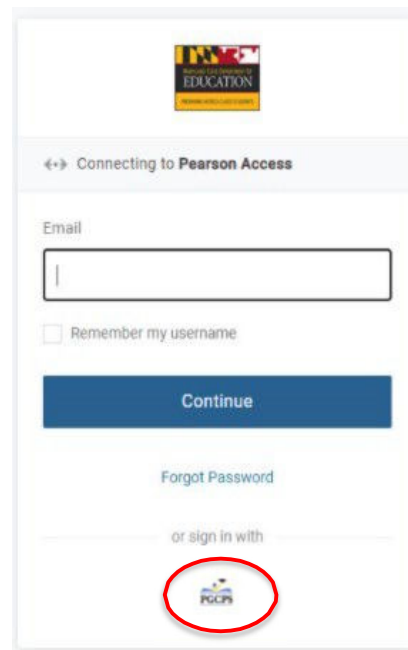
2. If presented with a screen titled 'Where do you want to go?' that has multiple states listed, student should click **Student Portal** on the bottom left of the screen, NOT Maryland



3. On the Student Portal screen, student should select 'Prince George's County Public Schools' and then click **Continue**



4. On the login screen, use the **PGCPS** button



5. Student enters their district username and password



Understanding the Student TestNav Experience Quick Reference Card

6. The student is presented with a list of any available tests

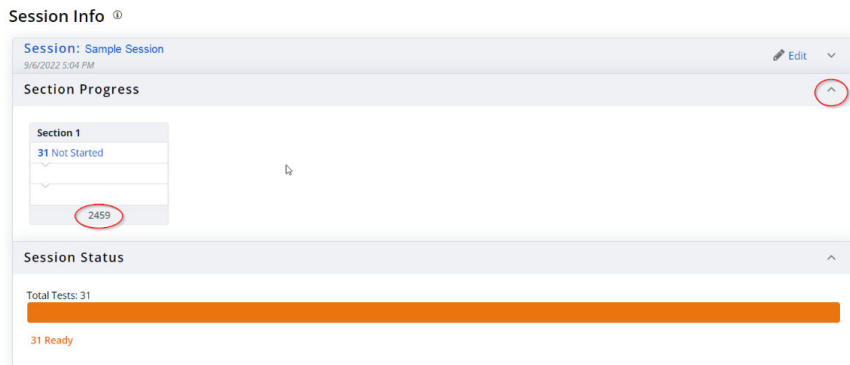


Using a Seal Code to Enter a Section

Students will not be able to access their test until they have entered the provided seal code. Seal code information is unique to each session. All students within the same session will have the same seal code. (On tests with multiple sections, the Section 1 seal code will be different from Section 2.)

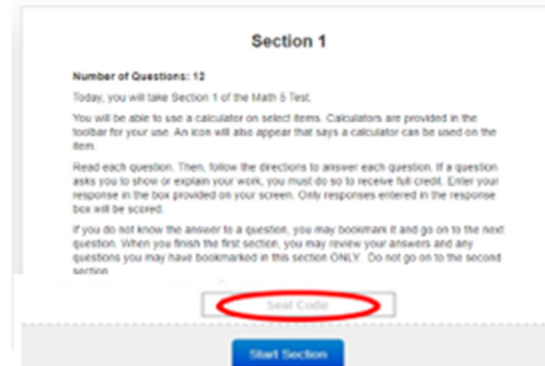
Accessing the Seal Code

1. On the session information page, click on the drop-down arrow to expand the Section Progress section
2. Once expanded, the four-digit seal code can be found at the bottom of the section



Entering a Seal Code

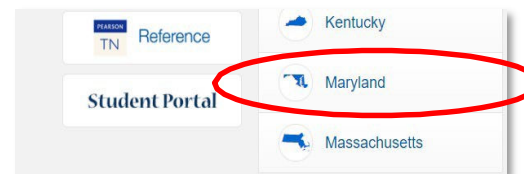
After a student logs in to TestNav, opens the test, and reads the section directions, they will need to enter the seal code to proceed to the appropriate sections.



Using a Testing Ticket to Bypass Authentication Issues

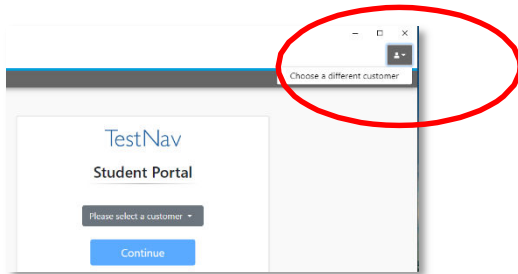
When a student signs into TestNav through their district portal, they should be able to access all tests assigned to them. In the event of an authentication issue, however, which is usually indicated by a white screen once the user logs in, it is possible to provide students access with a testing ticket instead.

1. The student should launch TestNav as normal
2. Instead of going to the Student Portal, click **Maryland**

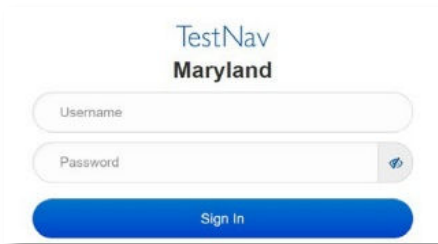


Understanding the Student TestNav Experience Quick Reference Card

Note: If the student is already on the screen shown below, select 'Choose a different customer' to access the screen with the Maryland link.

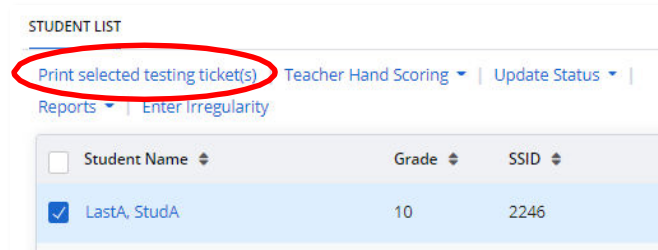


3. For use with a testing ticket only, this is the screen where students would log in



Where is the Testing Ticket Located? (For Use When Bypassing the District Portal)

In the session, select a student and click **Print selected testing tickets**.



Student Testing Ticket

Student Name: LastA, StudA

Student Identifier (ID): 2246

Session: Algebra 1 Grade 10 1

Test: Algebra I

You are authorized to take the electronic version of this test. You will be asked to provide the following information in order to access the test on the device.
Please wait for the instructions from the proctor before proceeding.

➡ Select Maryland in the application.

TestNav Username: 948127

TestNav Password: 890512